



National University of Technology, Islamabad
Exam Office
Request for Issuance of Bachelor Degree (Before Convocation)

1. Name _____
(As per Matric/O level certificate)
2. Father' Name: _____
(As per Matric/O level certificate)
3. NUTECH ID _____ 4. Contact No. _____
5. Email _____
6. Discipline _____ 7. Department _____
8. Reason for issuance of degree before convocation (✓ tick relevant reason):-
 - a. For job purpose Evidence attached ☐
 - b. For higher studies Evidence attached ☐
 - c. For registration with PEC Evidence attached ☐
9. Date of completion of degree _____ 10. CGPA _____
10. Photocopy of clearance certificate from Department & Transcript - Attached ☐
11. Copy of CNIC - Attached ☐
12. Copy of Matric Degree - Attached ☐
13. Bank Draft/Deposit Slip No. _____ Dated _____ of Rs. 3500/- - Attached ☐
(Fee can be deposited in account no. PK38 BAML 0299 0081 0027 1901 Bank Al Habib Limited Or bank draft/pay order in favor of NUTECH, Islamabad)
14. Signature of Student _____ Date. _____
Note: (a) Processing time for issuance of degree is minimum 15 working days, after the receipt of application at Exam Office, NUTECH subject to issuance of final result notification by Exam Office.
(b) Degree will be handed over only to concerned graduate and not sent by mail/courier.
(c) Degree can also be collected on authority letter to blood relations in case graduate is away/out of country.

(For office use only)

15. Outstanding dues against student Rs. _____
Date. _____
Deputy Director, Treasurer Office, NUTECH
16. Recommended / Not Recommended for issuance of degree before convocation.
Date. _____
Deputy Controller Examination
17. Recommended / Not Recommended
Date. _____
Controller of Examination
18. Approved / Not Approved
Date. _____
Pro Rector