



NATIONAL UNIVERSITY OF TECHNOLOGY, ISLAMABAD

Ref: 106/SCM/NUTECH

Dated: 9 Sep 2026

M/S _____

Address:

Cell:

Subject: **REQUEST FOR QUOTATION:-"Procurement of Stationery Items"**

Dear Sir,

Sealed bids/quotations are invited for the supply of the following items.

Ser	Item Name/Size Specification	A/U	Country of Origin	Qty Req	Rate (Rs.)	Amount (Rs.)
1.	Uni Ball Point eye 1 x Black, 1 x Blue,	Pkt	Pakistan	2		
2.	Led Pencil	Pkt	Pakistan	10		
3.	Marker Piano for White Board 4 x Red, 4 Green	Pkt	Pakistan	8		
4.	Tape Insulation 1 Inch	Nos	Pakistan	10		
5.	Highlighter 5 x Green & 4 x Orange	Pkt	Pakistan	9		
6.	Stamp Pad Blue	Nos	Pakistan	3		
7.	Marker Permanent 3 x Red, 4 x Green	Nos	Pakistan	7		
8.	Gel Pen 0.7 RG-100	Pkt	Pakistan	12		
9.	Register 150 Pages	Nos	Pakistan	6		
10.	Stamp Pad Ink	Btl	Pakistan	3		
11.	Ball Point Red	Pkt	Pakistan	5		
12.	PVC Box Folder Large	Nos	Pakistan	30		
13.	File Cover A4 (with NUTECH Mono) A4	Nos	Pakistan	280		
14.	Writing Pad for Diary 8"x5"	Nos	Pakistan	9		
15.	Board Pin Steel Thumb Pin	Pkt	Pakistan	5		
16.	Computer Paper AA A4 Size	Ream	Pakistan	88		

Ser	Item Name/Size Specification	A/U	Country of Origin	Qty Req	Rate (Rs.)	Amount (Rs.)
Inclusive of All Taxes						
Grand Total						

Terms & Conditions:-

1. RFQ can be downloaded from NUTECH/ EPADS v2.0 websites and will be submitted as per requirements mentioned in the RFQ.
2. RFQ will be submitted through **EPADS v2.0**.
3. Taxes shall be charged/deducted as per Government Rules.
4. Quality must be ensured.
5. Quotes will be opened on **16 September 2026 Time 10:30 AM**
6. Delivery period will be **07 days** after placing Supply Order. Please ensure delivery within stipulated time.
7. Rates shall be quoted on free delivery basis at NUTECH Karnal Sher Khan Shaheed (IJP Road), Sector I-12 Islamabad.
8. **Business will be awarded on package deal.**


Deputy Director
 Supply Chain Management
 (Mir Sohail Bashir)