



NATIONAL UNIVERSITY OF TECHNOLOGY, ISLAMABAD

Ref: 106/SCM/NUTECH

Dated: 10 May 2026

M/S _____

Address: _____

Cell: _____

Subject: **REQUEST FOR QUOTATION:- "Consumable Demand NAVTTC Course (PMYSD Batch -III) Japanese Language Course**

Dear Sir,

Electronic quotations are invited for the supply of the following items.

Ser	Item Name/Size Specification	A/U	Country of Origin	Qty Req	Rate (Rs.)	Amount (Rs.)
1.	Ball Points Blue	Pkt	Pak/ Imported	8		
2.	Ball Points Black	Pkt	Pak/ Imported	3		
3.	Pilot Pen Grip Roll Blue	Pkt	Pak/ Imported	5		
4.	Transparent CV White Files Flipper A-4 Size	Nos	Pak/ Imported	50		
5.	Punch Machine Heavy duty punch	Nos	Pak/ Imported	1		
6.	KIDCO Eraser Toxic Rubber	Pkt	Pak/ Imported	3		
7.	Gum Stick 21gm High quality	Pkt	Pak/ Imported	6		
8.	Highlighter Twin High quality	Pkt	Pak/ Imported	2		
9.	Pencil LED High quality	Pkt	Pak/ Imported	6		
10.	Paper Clips High quality	Pkt	Pak/ Imported	8		

Ser	Item Name/Size Specification	A/U	Country of Origin	Qty Req	Rate (Rs.)	Amount (Rs.)
11.	Paper Cutter High quality	Nos	Pak/ Imported	5		
12.	Cutter Blade High quality	Nos	Pak/ Imported	5		
13.	Coloured Flag Office Master High quality	Pkt	Pak/ Imported	7		
14.	Scale (Ruler) High quality	Nos	Pak/ Imported	10		
15.	Texture paper (Yellow) 120 gm High quality	Ream	Pak/ Imported	01		
16.	Scissor High quality	Nos	Pak/ Imported	6		
17.	Printer Toners (26A) HP 26A Black China High quality	Nos	Pak/ Imported	10		
18.	Air Freshener Latafa	Nos	Pak/ Imported	05		
19.	Tissue Box High quality	Pkt	Pak/ Imported	10		
20.	Brown Tape Packing High quality	Nos	Pak/ Imported	5		
21.	Correction Pen White Fluid High quality	Pkt	Pak/ Imported	10		
22.	Pin Cushion High quality	Nos	Pak/ Imported	10		
23.	Plastic Folder High quality	Nos	Pak/ Imported	20		
24.	Paper Ream (80 grams) A4 Size (5 x Ream each Box)	Box	Pak /Imp	10		

25.	Zip File Folder With Clip Legal Size	Nos	Pak /Imp	250		
Inclusive of All Taxes						
Grand Total						

Terms & Conditions:-

1. RFQ can be downloaded from NUTECH/ EPADS v2.0 websites and will be submitted as per requirements mentioned in the RFQ.
2. RFQ will be submitted through **EPADS v2.0**.
3. Taxes shall be charged/deducted as per Government Rules.
4. Quote for above mentioned items should be on company's letterhead with sign and stamp.
5. Also mention date of quote, **NTN and STRN** number in your quotation.
6. Quality must be ensured.
7. Quotes will be opened on **01 June 2026** Time Closing **10:00 AM**
8. Delivery period will be **15 days** after placing Supply Order. Please ensure delivery within stipulated time.
9. Rates shall be quoted on free delivery basis at NUTECH Karnal Sher Khan Shaheed (IJP Road), Sector I-12 Islamabad.
10. **Business will be awarded on package deal.**


Deputy Director
 Supply Chain Management
 (Mir Sohail Bashir)