



NATIONAL UNIVERSITY OF TECHNOLOGY, ISLAMABAD

Ref: 106/SCM/NUTECH

Dated: 10 May 2026

M/S _____

Address:

Cell:

Subject: **REQUEST FOR QUOTATION:- "Consumable Demand NAVTTC Course (PMYSD Batch -III) Chinese Language Course**

Dear Sir,

Electronic quotations are invited for the supply of the following items.


Ser	Item Name/Size Specification	A/U	Country of Origin	Qty Req	Rate (Rs.)	Amount (Rs.)
1.	Color Markers Standard colored markers set (12 per pack)	Packs	Pak/Important	4		
2.	White Chart Papers A1 size chart paper White Chart Paper 220g Pack of 10	Packs	Pak/Important	5		
3.	Lead Pencil Box Goldfish Autocrat HB Lead Pencil Pack of 12	Pack	Pak/Important	20		
4.	Eraser Box Standard erasers (Pack of 10)	Box	Pak/Important	5		
5.	Scissors Medium size paper cutting scissors	Each	Pak/Important	2		
6.	Masking Tape Paper/masking tape standard size	Rolls	Pak/Important	5		
7.	Sticky Notes Multi color pack Sticky notes pack of 100- sticky notes (Size 3inch x 3inch	Packs	Pak/Important	20		
8.	HSK 1 Book Chinese language book HSK Level 1	Each	English General Books	10		
9.	HSK 1 Workbook Workbook for HSK Level 1	Each	English General Books	10		
10.	HSK 2 Book Chinese language book HSK Level 2	Each	English General Books	10		
11.	HSK 2 Workbook Workbook for HSK Level 2	Each	English General Books	10		
12.	Tissue box Rose Petal Multi Colour	Nos	Pak/Important	50		
13.	AA Cell Original Power Plus Heavy Duty Cell AA Size (Regular) - (24 Pcs)	Dozen	Pak/Important	4		

Ser	Item Name/Size Specification	A/U	Country of Origin	Qty Req	Rate (Rs.)	Amount (Rs.)
14.	Binding Tape Binding Tape 2, Inch	Nos	Pak/Important	10		
15.	Gel Pen Pelikan Soft Gel Pen Blue	Pkt	Pak/Important	10		
16.	Pilot Pen Grip Roll Blue	Pkt	Pak/ Imported	5		
17.	Transparent CV White Files Flipper A-4 Size	Nos	Pak/ Imported	50		
18.	Paper Ream (80 grams) A4 Size (5 x Ream each Box)	Box	Pak/ Imported	10		
19.	Stapler Machine High quality	Nos	Pak/ Imported	5		
20.	USB 64 GB High quality SanDisk Ultra Flair 64GB USB 3.0 Flash Drive	Nos	Pak/ Imported	10		
21.	Envelops (Small Size) High quality	Nos	Pak/ Imported	300		
22.	Note Pad High quality	Nos	Pak/ Imported	20		
23.	Coloured Paper High quality	Ream	Pak/ Imported	2 (100 sheets each)		
24.	Uni Ball Pin Eye Micro Blue	Pkt	Pak/ Imported	5		
25.	Printer Toners (LBP162dw) High quality	Nos	Pak/ Imported	1		
26.	Air Freshener Sabaya	Nos	Pak/ Imported	5		
Inclusive of All Taxes						
Grand Total						

Terms & Conditions:-

1. RFQ can be downloaded from NUTECH/ EPADS v2.0 websites and will be submitted as per requirements mentioned in the RFQ.
2. RFQ will be submitted through **EPADS v2.0**.
3. Taxes shall be charged/deducted as per Government Rules.
4. Quote for above mentioned items should be on company's letterhead with sign and stamp.
5. Also mention date of quote, **NTN and STRN** number in your quotation.
6. Quality must be ensured.
7. Quotes will be opened on **01 June 2026** Time Closing **11:30 AM**

8. Delivery period will be **15 days** after placing Supply Order. Please ensure delivery within stipulated time.
9. Rates shall be quoted on free delivery basis at NUTECH Karnal Sher Khan Shaheed (IJP Road), Sector I-12 Islamabad.
10. **Business will be awarded on package deal.**



Deputy Director
Supply Chain Management
(Mir Sohail Bashir)