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|  | National University of Technology (NUTECH)IJP Road, Sector I-12Islamabad Telephone : 051-5476805106/SCM/NUTECH 03 February 2021 |

To: M/s

Subject: Request for Quotation**: - Optical Mark Reader (OMR) Machine**

**Please provide quotation for following items. Quotes will be submitted in closed envelop and must be reached to SCM Office latest by 09 February 2021 before 1200 hrs.**

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| **Ser** | **Item** | **Specifications** | **A/U** | **Qty Req** | **Price/Unit** | **Total Price** |
|  | **OMR (Optical Mark Reader) Machine** | OMR ScannerLength: 5.54” Width: 5.54”Height: 2.60” Weight: 205lbsHand Feed: 25 to 30 forms/minuteForm Size: Range from 3.25”x 3.25” to 3.25” x 14”Form Type: Ink (Pencil, blue and black ink marking instruments may be usedPentium Processor: 1GHz 32 bit (x86) or 64-bit minimumSystem Memory: 1 GB MinimumHard Drive: 40GBCD-ROM drive (for installation)USB 1.1 or 2.0 connection | Nos | 1 |  |  |
|  | **OMR Answer Sheets** | Standard Size Paper for OMR Machine | Nos | 3,000 |  |  |
|  |  |  | **Net Total (Without Taxes)** |  |  |
|  |  |  | **Total Taxes** |  |  |
|  |  |  | **Gross Total inclusive of all taxes** |  |  |

1. Please provide unit price of each item, Total price per item, Total price of all items without all applicable taxes and total price with all taxes.
2. Please also mention date of quote, **NTN** and **STRN** number in your quotation.
3. Delivery period will be 5 days from the day of placing order.
4. Rates shall be quoted on free delivery basis at NUTECH Islamabad.
5. **OMR Machine must be original and not be refurbished.**
6. Initial training to user will be responsibility of successful firm rep.
7. **Warranty shall be provided for 12 Months.**
8. Installation, Testing, Commissioning and Calibration will be responsibility of

 successful firm rep at his own cost and risk at NUTECH Islamabad.

1. Quotes must reach in SCM Office 2nd Floor Admin Block NUTECH Islamabad latest

 by 09 Feb 2021, 1200 hrs.

7. The same RFQ may also be available on NUTECH Website i.e https://nutech.edu.pk/downloads/procurement/rfqs/

1. Please ensure delivery within stipulated time.
2. **Quotes will be opened on 09 February 2021.**
3. 100% payment will be made after successful completion of the order and user

 satisfaction.

Deputy Assistant Director

Operations & Inventory Management

Supply Chain Management Office