|  |  |
| --- | --- |
|  | National University of Technology (NUTECH)  IJP Road, Sector I-12  Islamabad  Telephone : 051-5476805  106/SCM/NUTECH  27 April 2021 |

To: M/s

Subject: Request for Quotation**: - Furniture (Visitor Chairs)**

**Please provide quotation for following items. Quotes will be submitted in closed envelop and must be provided to SCM Office by participating firm’s latest by 04 May 2021 before 1100 hrs.**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Ser** | **Item** | **Specifications** | **A/U** | **Country of Origin** | **Qty Req** | **Price/Unit** | **Total Price** |
|  | Visitor Chairs | * Leatherier * Wooden frame   **Sample Picture Attached** | Nos. |  | 40 |  |  |
|  |  | **Net Total (Without Taxes)** | | | |  |  |
|  |  | **Total Taxes** | | | |  |  |
|  |  | **Gross Total inclusive of all taxes** | | | |  |  |

1. Please provide unit price of each item, Total price per item, Total price of all items without all applicable taxes and total price with all taxes.
2. Please also mention date of quote, **NTN** and **STRN** number in your quotation.
3. Delivery period will be 2 days from the day of placing order.
4. Rates shall be quoted on free delivery basis at NUTECH Islamabad.
5. Please ensure delivery within stipulated time.
6. Sample will be furnished before bulk manufacturer/supply.
7. Sample may be viewed in SCM Office on 29 and 30 April from 1000 to 1200 hrs.
8. **Warranty shall be provided for 12 Months (Free maintenance during warranty period).**
9. **Quotes will be opened on 04 May 2021.**
10. 100% payment will be made after successful completion of the order.

Deputy Assistant Director

Operations & Inventory Management

Supply Chain Management Office

**Sample Picture**

