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|  | National University of Technology (NUTECH)IJP Road, Sector I-12Islamabad Telephone : 051-5476805106/SCM/NUTECH 08 April 2021 |

To: M/s

Subject: Request for Quotation**: - Media Equipment**

**Please provide quotation for following items. Quotes will be submitted in closed envelop and must reached to SCM Office latest by 12 Apr 2021 before 1100 hrs.**

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| **Ser** | **Item** | **Specifications** | **A/U** | **Country of Origin** | **Qty Req** | **Price/Unit** | **Total Price** |
|  | **USB Sound Adapter** | USB sound adapter 7.1 channel (USB to audio jack converter), USB2.0/3.0 (preferred 3.0) plug and play | Nos. | Any | 25 |  |  |
|  | **USB Extension Cables** | Good Quality USB extension Cables, 5 mtr long USB3.0/2.0 (preferred 3.0) | Nos. | Any | 20 |  |  |
|  | **Tripods 3120A** | * Tripod 3120A
* Height 4 to 6 feet
* 3 Way Head
* Built in Level
* Aluminum Legs
* Quick Leveler Lock
 | Nos. | Any | 6 |  |  |
|  | **Wireless Touch keyboard** | Logitech K400 wireless touch keyboard, plug and play, integrated touchpad | Nos. | Any | 5 |  |  |
|  | **Mouse Pad** | Good quality/black/blue mouse pad(5 x with wrist support and 5 x without wrist support) | Nos. | Any | 10 |  |  |
|  | **Dry Cell** | Dry Cell to be used in BOYA microphones (By-M1) (Type: LR44) | Nos. | Any | 100 |  |  |
|  |  | **Net Total (Without Taxes)** |  |  |
|  |  | **Total Taxes** |  |  |
|  |  | **Gross Total inclusive of all taxes** |  |  |

1. Please provide unit price of each item, Total price per item, Total price of all items without all applicable taxes and total price with all taxes.
2. Quote for above mentioned items should be on company’s letterhead with **sign** and **stamp**.
3. Please also mention date of quote, **NTN** and **STRN** number in your quotation.
4. Delivery period will be 2 days from the day of placing order.
5. Installation, Testing, Commissioning and free delivery to NUTECH will be

 responsibility of successful firm rep.

1. Please ensure delivery within stipulated time.
2. Quotes must reach in SCM Office 2nd Floor Admin Block NUTECH Islamabad latest

 by 12 Apr 2021 before 1100 hrs.

1. **Quotes will be opened on 12 April 2021.**
2. The same RFQ may also be available on NUTECH Website i.e https://nutech.edu.pk/downloads/procurement/rfqs/
3. 100% payment will be made after successful completion of the order.

Deputy Assistant Director

Supply Chain Management Office