



APPLICATION FOR VERIFICATION OF ACADEMIC DOCUMENTS

(All entries must be filled – Please read the instructions before filling the form)

**To: Controller of Examinations
National University of Technology (NUTECH)
Karnal Sher Khan Shaheed Road,
Sector I-12 Islamabad.**

For office use only

Application No : _____

Serial No: _____

Date of Delivery: _____

Student's Information

1. Name: _____
2. NUTECH ID: _____
3. Discipline: _____
4. Bachelor/ Masters _____
6. Email ID: _____
7. Department: _____
8. No of copies required: _____
9. Verification for: Degree Transcript
10. Category: Student Organization/University
11. Bank Deposit Slip / Draft No: _____ Date: _____ for Rs. _____

(Please attach original receipt)

Applicant's Particulars (If not student)

1. Name: _____
2. CNIC No: _____
3. Designation: _____
4. Email ID: _____
5. University / Organization: _____
6. Contact Details: _____
7. Bank Deposit Slip/ Draft No: _____ Date: _____ for Rs. _____

(Please attach original receipt)

8. Mode of Delivery:

a. By hand:

Self / Authorized Person

Name: _____

CNIC No:

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(In case of authorized Person: attach CNIC copy with authority letter)

Tel/ Mobile No: _____

b. Through Courier/ Email:

Yes / No (If Yes, provide postal address/ email)

(Charges applied)

Address: _____

Tel/ Mobile No: _____ Email: _____

Date of Application: _____ Signature of Applicant: _____

(Continue on Reverse)

Please ensure following before submitting application:

- Attach original documents or copies of Degree / Transcript with the application for verification.
- Minimum 03 working days would be required for processing for verification of documents after receipt of request at NUTECH Islamabad.
- Please remit fee separately for Verification of Transcript/ Degree.
- Only Verified Copies of official documents (Transcript/ Degree) shall be forwarded from NUTECH official email to provided email address.

Charges for Student	Charges for other University/ Organization in Pak	Charges for Foreign University/ Organization	Local courier Charges (for one mailing address within Pakistan)	Foreign Courier charges (for one foreign mailing address) (<i>CNIC Copy also required</i>)	Email (Scanned soft copy) (for one email address)
Rs. 1000/- per copy	Rs. 1000/- per copy	US \$ 30 per copy	Rs. 600/-	US 30/- per envelope	Rs. 500/-

For Payment in Pak Rupees:

The Verification fee can be paid through Cash deposit/ online transfer in **HBL NUTECH FEE A/c. 50007901701803** Habib Bank Limited, NUTECH Branch, Islamabad.