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|  | National University of Technology (NUTECH)  IJP Road, Sector I-12  Islamabad  Telephone : 051-5476805  106/SCM/NUTECH  12 September 2023 |

To: M/s

Subject: Request for Quotation: - **NUTECH Procurement of Toner Powder (Corrigendum)**

**Please provide quotation for following items. Quotes will be submitted in closed envelop and must reach to SCM Office latest by 14 Sep 2023 before 1200 hrs.**

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| **Ser** | **Item** | **Specifications** | **A/U** | **Qty Req** | **Price/ unit Including Tax** | **Total Price Including Tax** |
| 1. | HP Toner Powder (Black 1 KG each) | Compatible with HP printer laser jet M402dne, Laser jet pro M227fdw, Hvy duty 609, Canon printer LPB162dw, | Nos | 80 |  |  |
| 2. | Toner Powder for Canon Image Class (Cyan,, Magenta, Yellow, Black) 80g each | Compatible with Canon color printer 623 and 613 | Nos | 60 |  |  |
| 3. | **Photocopier Machine Ink (500 gm) each** | **Compatible with RICOH 2702 and RICOH 2501,** | Nos | 40 |  |  |
|  |  | **Gross Total inclusive of all taxes** | | |  |  |

1. Provide unit price of each item, Total price per item, Total price of all items without all applicable taxes and total price with all taxes.
2. Quote for above mentioned items should be on **company’s letterhead** with **sign** and **stamp**.
3. Also mention date of quote, **NTN** and **STRN** number in your quotation.
4. Quotes must reach in SCM Office 2nd Floor Admin Block NUTECH Islamabad latest

by **14 Sep, 2023** not later than 1200 hrs.

1. The same RFQ may also be available on NUTECH Website i.e

https://nutech.edu.pk/downloads/procurement/rfqs/

1. **Quotes will be opened on 14 Sep 2023.**
2. **Partial delivery shall not be allowed. The firm will email one-day prior before the date of delivery.**
3. Delivery period will be 15 days after placing Purchase Order.
4. **LD will be imposed after delivery period, 1% LD per 15 days charges will be imposed**

**after 15 days**.

1. Please ensure delivery within stipulated time.
2. **Business will be awarded on package deal basis.**
3. 100% payment will be made after successful completion of the order.
4. Validity of offers shall be 30 days.
5. The appointed time will, however, fall on next working day in case of closed /forced holiday.

Deputy Assistant Director

Supply Chain Management Office