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|  | National University of Technology (NUTECH)  IJP Road, Sector I-12 Islamabad  Telephone: 051-5476805  106/SCM/NUTECH  13 December 2023 |

To:

Subject: Request for Quotation: - **Laptop**

**Please provide quotation for following items. Quotes will be submitted in closed envelop and must reach to SCM Office latest by** 18 Dec **2023 before 1100 hrs.**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Sr.** | **Item** | **Specifications** | **A/U** | **Country Of Origin** | **Qty Req** | **Unit Price Including Tax** | **Total Price Including Tax** |
| a. | Laptop | 12th /13 Generation core i3/i5/i7, RAM 8/16/32 GB, 256/512 SSD NVMe, Web cam, FHD Display, Local Warranty | Nos | Amercia/European/Asian | 03 |  |  |
|  |  | **Gross Total inclusive of all taxes** | | |  |  |  |

1. Provide unit price of each item, Total price per item, Total price of all items without all applicable

taxes and total price with all taxes.

1. Quote for above mentioned items should be on **company’s letterhead** with **sign** and **stamp**.
2. Also mention date of quote, **NTN** and **STRN** number in your quotation.
3. Warranty/ Guarantee required 12 months on Stamp Paper.
4. **Quality must be ensured.**
5. Quotes must reach in SCM Office 2nd Floor Admin Block NUTECH Islamabad latest

by 18 Dec 2023 not later than 1100 hrs.

1. Quotes will be opened on 18 Dec 2023.
2. Delivery period will be 15 days after placing Purchase Order.
3. Please ensure delivery within stipulated time.
4. Rates shall be quoted on free delivery basis at NUTECH Islamabad.
5. 100% payment will be made after successful completion of the order.

Deputy Assistant Director

Supply Chain Management Office