

MINUTES OF PRE-PROPOSAL MEETING HELD ON 5th December, 2023

DESIGN AND ENGINEERING CONSULTANCY SERVICES FOR “ESTABLISHMENT OF NUTECH RAILWAY ENGINEERING TECHNOLOGIES & SKILLS SCHOOL” (NURETSS) AT MAIN CAMPUS OF NATIONAL UNIVERSITY OF TECHNOLOGY ISLAMABAD

1. A Pre-Proposal Meeting was held in Project Management Office, National University of Technology, Islamabad at 1200 hours on 5th December, 2023 to discuss the RFP document and to clarify the points, if any, raised by Consultancy Firms. The following attended the Meeting:

▪ ***National University of Technology***

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| i. Mr. Shaukat Ali Khan | Director - PMO |
| ii. Mr. Mir Sohail Bashir | Dy Director - PMO |
| iii. Mr. Athar Naeem Alvi | Dy Asst Director (Contracts) |
| iv. Mr. Farhan Baig | Project Engineer |
| v. Mr. Jawwad Naeem Bhatti | Dy Asst Director - PMO |

▪ ***Prospective Consultants***

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| i. Mr. Danish Shafique | Rep. M/s NESPAK |
| ii. Mr. Izhar Azeem | Rep. M/s NESPAK |
| iii. Mr. Babar Ali Khan | Rep. M/s MM Pakistan (Pvt) Ltd. |
| iv. Mr. Ejaz Ahmed Qadri | Rep. M/s Qadri Associates |
| v. Mr. Affan Aqueel | Rep. M/s Development
Consultancy Services |

2. Director (PMO) welcomed the participants of the Pre-Proposal Meeting and asked the Consultancy Firms to come forward with their questions. All the points raised in the meeting by Firms were verbal and there was no written query. These points were replied and clarified at the spot as under: -

Sr	Queries	Replies
1	What would be the qualification and experience for Structural Engineer?	A Civil Engineer having Master's degree in Structural Engineering and a minimum of twenty (20) years of experience.
2	What is included in Conceptual Design?	Master planning, Infrastructure design and 3D elevation are included in Conceptual Design.
3	In the end of Term of References (ToRs) only site location map is attached, kindly provide the site plot dimensions.	Copy of plot dimensions in hard form was provided to the consultancy firms which participated in Pre – Proposal Meeting and same has been uploaded on NUTECH website.
4	Is it feasible for us to visit the site location?	Site location was already provided in RFP documents, however site Map / route was re-shared with the consultants.

Sr	Queries	Replies
5	Is it possible to have the Bid Security Amount of Rs. 1,000,000/- exempted or reduced?	Bid Security amounting Rs. 1,000,000/- will neither be exempted nor be reduced.
6	On page no. 16 of RFP document-Clause (c), performance certificate of in-hand works would be acceptable or not?	Yes, performance certificate will also be considered.
7	What would be criteria for JV – Consultancy firms?	60% of lead partner and 40% of supporting partner will be used as evaluation for JV Consultancy firms.
8	How many departments will be in the Skills & BET Academic Block, and what is the capacity for accommodating individuals?	3-4 BS to PhD Engineering & Technology programs will run in NURETSS Skills & BET Academic Block & will accommodate 2000 – 2500 persons tentatively.
9	What is the total area of site ?	1400 Kanals (Phase-1)
10	Is there any specific Architectural theme/design, which is to be followed?	The Architectural theme/design should be modern and contemporary.
11	Will NURETSS facilitate Phd programs in future?	Yes, Phd programs will be facilitated in future.
12	Any extension in technical proposal date?	No extension will be given. The technical proposal will be opened on Thursday, 14 th December 2023.
13	What would be the minimum capacity in one Lab ?	Minimum 50 individuals.
14	Any department café for faculty / staff members required?	Yes, it is required.

3. Firms were advised to read the RFP document and visit site area prior to submission of their proposals.

4. The meeting concluded with a vote of thanks to and from Chair.

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