



**POLICY ON FINANCIAL AID TO STUDENTS**  
**(MERIT BASED / NEED BASED)**

**NATIONAL UNIVERSITY OF TECHNOLOGY**  
**(NUTECH), ISLAMABAD**

# **POLICY ON FINANCIAL AID TO STUDENTS** **(MERIT BASED / NEED BASED)**

## **General**

1. Merit / Need based scholarships are focused to enhance educational capabilities of the students by off-loading their financial burden and to award merit based scholarships to motivate high performing students. Therefore, in order to reach out to financially challenged and deserving students, the NUTECH Merit/Need-based scholarships will be supported by NUTECH resources and external funding. Confidentiality is to be observed to preserve the esteem of the students.
2. The Higher Education Commission/ National Technology Council places liability on Higher Education Institutions (HEIs) to provide or arrange various financial benefits to its students in the form of scholarships. HEIs must maintain special funds, as a continuous financial support to the students throughout their academic program. *Preferably 5-10% of students in any particular program may be given scholarships.*

## **Selection Committee**

3. The proposed committee for selection is as under:-
  - a. Chair - Controller of Examination
  - b. Members
    - (1) Rep ex DoU Office
    - (2) Rep ex Registrar Office
    - (3) Rep ex Treasurer Office
    - (4) Rep ex Admission Office
    - (5) Rep ex Office of Students' Affairs (OSA)

## **Need Based Scholarship**

4. Broad Parameters are:-
  - a. **Types**
    - (1) Full Scholarship (100% Tuition Fee Waiver)
    - (2) Partial Scholarship (25% and above Tuition Fee Waiver)
  - b. The eligibility of candidate for need based scholarship will be evaluated by committee based on financial background of his/her family.
  - c. **Scholarship will be awarded for complete duration of studies (4 Years) however, will be reviewed on yearly basis as under:-**
    - (1) **Fresh intake.** At the time of Registration.
    - (2) **Review Cases.** 30 Days before start of Fall Semester.
  - d. Students of new entry securing admission will be primarily eligible for the award. However, special cases (whose financial situation changes drastically due to unforeseen circumstances i.e. unplanned retirement, deaths, lay off from job etc) from other entries may also be considered alongwith reviewed cases.
  - e. The continuation of scholarship is subject to satisfactory academic performance as under: -

- (1) SGPA / CGPA  $\geq$  2.00/4.00 with no more than one “F”
  - (2) Attendance  $\geq$  75%
  - (3) Good conduct of student.
- f. Scholarship is restricted to tuition fee only.
  - g. At least 5% students per intake after evaluating their financial situation may be granted need based scholarship.
  - h. The Scholarship will be applicable for on campus duration of the program in which the student is enrolled.
  - i. Student can get one scholarship at one time.
  - j. All NUTECH need based scholarship awardees will be eligible to avail any other scholarship, however same must be declared immediately.
  - k. On ground check/verification will be carried out as on requirement basis for applicants.
  - l. False Provision of information / document will be considered as sheer violation of discipline and may results in one or all of the following:
    - (1) Recovery of all the payments received and a penalty.
    - (2) Disqualification for award of any future financial support.
    - (3) Cancellation of admission.
  - m. Final approval will be accorded by Rector on the recommendation of Scholarship committee.

### **Merit Based Scholarships**

5. Limited merit scholarships will be reserved for bright, talented students securing top positions. Guidelines are: -

- a. Minimum Semester GPA - 3.75
- b. Normal academic load - at least 14 credit hours.
- c. 5-10% students per department, meeting the criteria will be eligible.
- d. No deficient case.
- e. Selected students will be awarded cheques on a central event.
- f. Any students obtaining SGPA 4.00 will be granted 100% waiver of tuition fee in that particular semester and remaining scholarship are as under: -

<b>SGPA</b>	<b>Scholarship (Tuition fee only)</b>
3.75-3.89	25%
3.90-3.94	50%
3.95-3.99	75%
4.00	100%

- g. These scholarships will be awarded after the declaration of result from Exam office, with the approval of competent authority.

### **Merit Based Scholarship Criteria for MS Students (PG)**

6. Limited merit scholarships will be reserved for bright, talented students securing top positions. Guidelines are: -

- a. Minimum SGPA 3.50
- b. 100 % scholarship (on tuition fee only) for top three positions (as per the NUTECH merit list) in each MS Program for the 1<sup>st</sup> Semester provided the student CGPA is 3.25/4 and above in undergraduate.
- c. The Scholarship may continue in the 2<sup>nd</sup> and 3<sup>rd</sup> Semester, if the student maintains 3.50 or higher SGPA with regular semester load.
- d. 25% scholarship (on tuition fee only) for NUTECH alumni and NUTECH / CTTI employees for the 1<sup>st</sup> semester. The Scholarship may continue in the 2<sup>nd</sup> and 3<sup>rd</sup> semester, if the student maintains 3.50/4.00 or higher SGPA.
- e. Normal academic load 9 CHs
- f. No deficient case

### **Procedure to apply**

- 7. The procedure for availing of Need Based Scholarship is as under:
  - a. Departments and Office of Student Affairs (OSA) will collect / compile all applications and forward the same to committee.
  - b. Committee will evaluate application/data and conduct interviews, if deemed necessary.
  - c. Recommendation of this committee will be put up to Rector for finalization.
  - d. Students desirous of availing this concession/assistance/scholarship are required to apply on the prescribed form which can be obtained from the website, Exam Office page.