TENDER DOCUMENTS

Academic Books Procurement 23-24
NUTECH/SCM /Academic Books Procurement 23-24 / TD-311

NATIONAL UNIVERSITY OF TECHNOLOGY

TENDER NOTICE

National University of Technology (NUTECH)
NUTECH/SCM /Academic Books Procurement 23-24 / TD-311

1. Sealed bids are invited from Government / FBR Registered Firms for Procurement of Academic Books on **FOR Basis**. Tender documents (& draft contract) can be downloaded from NUTECH Website "https://nutech.edu.pk/downloads/procurement/scm-tenders/ w.e.f - **26 January 2024** and quotations shall be submitted as per requirement.

2. Bidders will be required to submit **Bank Draft/CDR/BC/PO/SDR Bid Security equal to 5%** of quoted value as Bid Bond in favor of National University of Technology (NUTECH).

3. Detail of bids and submission of tender is provided below: -

Ser	Description	Bank Account Details	Processing Fee	Submission	Tender Opening	Completion Days
a.	NUTECH/SCM /Academic Books Procurement 23-24 / TD-311	HBL, Tendering and Contracts, **A/C # 5037-7000210755**	**Rs 5,000/-**	1030 hrs on 12 Feb 24	1100 hrs on 12 Feb 24	20 Days

(Tender fee in shape of CDR/BC/PO/SDR etc. will not be acceptable. Only underline deposit receipt shall be considered)

Note: - Please attach bank receipt with technical offer. Offers will not be entertained without payment of processing fee.

Director (Supply Chain Management)
NATIONAL UNIVERSITY OF TECHNOLOGY
IJP ROAD,I-12,ISLAMABAD

Tel: 0092-51-5476768, Ext: 278

scm.office@nutech.edu.pk

Compliance – Check List

Offer must be quoted and arranged in accordance with below mentioned sequence. Non-compliance & non-provision of following documents may lead to disqualification.

Sr.	Required Particulars	Documents Attached	
		Yes / No	Page #
1.	Tender Fee Original Receipt (Rs 5,000/-)		
2.	Technical & Financial Offer separately		
3.	NTN/GST Registration		
4.	All Annexures & Special Conditions Compliance **Note: All annexures must be as per given format.**		
5.	OEM Registration / Authorization Certificate (if applicable)		
6.	OEM Details (if applicable)		
7.	Copy of Earnest Money (prices hidden)		
8.	Proforma Invoice (if applicable) (prices hidden)		
9.	OEM / Equipment brochures & details		
10.	Non-Blacklisting Certificate		
11.	Firm"s Complete details (address, contacts & email)		

NATIONAL UNIVERSITY OF TECHNOLOGY

SUPPLY CHAIN MANAGEMENT

INVITATION TO TENDER

Tender submission time: __1030 hrs on 12 Feb 2024__

1.   NUTECH desires to procure the list of item(s) / Store(s) on **F O R B a s i s** as per **Annexure-A**. Interested bidders are requested to send their bids through courier or deliver at NUTECH under "Single Stage-Two Envelope" (two envelopes placed together in third envelope), marked clearly as **"Technical Offer"** and **"Commercial Offer"** respectively to the undersigned, latest by or before above mentioned due date.

2.   **Conditions Governing Contracts.** The contract made as result of this IT will be in accordance with the draft contract published on NUTECH University website and other special conditions (Mentioned in this document) that may be added to given contract for the supply of equipment.

3.   **Delivery of Tender.** The offer is to be submitted as under:-

   a.   **Technical Offer.** Technical Offer should contain only Annexure-A, & Annexure B duly filled in (supported with relevant technical literature details / catalogues etc) and receipt of tender processing fee. Copy of bid bond WITHOUT MENTIONING PRICE should be attached with technical offer.

   Only relevant technical details

   i.e literature/brochures) without mentioning the financial aspect of the offer should be enclosed in an envelope. In technical proposal, all items must have the brand names, model number, manufacturer's name, country of origin, manufacturer's warranty including parts with complete specs and brochures. Re-conditioned and re-furbished equipment shall not be acceptable. Following information will be clearly marked on the envelope:

   > (1)   Technical Offer
   > (2)   ~~Original Performa Invoice (without price)~~
   > (3)   Tender number
   > (4)   Date/ time of opening

   b.   **Commercial Offer.** Commercial Offer will contain Annexure-C and bid bond (Dully mentioned and placed in separate envelope. The offer indicating the quoted price FE/Local Currency (in Local Currency for FOR cases & in FE for FOB cases) in figures as well as in words would be enclosed in

an envelope. Following information will be clearly marked on the envelope;

       (1)   Commercial Offer

       (2)   ~~Original Performa invoice with price~~

       (3)   Tender number

c.   Both the envelopes i.e. commercial offer and technical offer would be enclosed in yet another properly sealed envelope that will be marked with address of this office only. There should be clear indication that this envelope contains tender documents.

d.   The tender duly sealed will be addressed to the following: -
Deputy Director (Supply Chain Management Office) NATIONAL UNIVERSITYOF TECHNOLOGY (NUTECH) IJ P ROAD, I-12, ISLAMABAD
Tel: 0092-51-5476768, Ext: 278

4.   **Date and Time for Receipt of Tender** Sealed bids with detailed specifications should reach SCM office latest by **1030 hours on 12 Feb 2024.** Delay occurring in post shall not be accepted. Tenders received after the appointed / fixed time will NOT be entertained. The appointed time will, however, fall on next working day in case of closed / forced holiday.

5.   **Tender Opening** The offers shall be opened **30 minutes** after submission time. Commercial offers will be opened at later stage if Technical Offer is found acceptable on examination by technical authorities. Date and time for opening of commercial offer shall intimate later. Only legitimate / registered representatives of firm will be allowed to attend tender opening.

6.   **Validity of Offer** The validity period of quotations must be indicated and should be **90 days** from the date of opening of financial offer.

7.   **Withdrawal of offer** If the firm withdraws its offer within validity period the competent authority may place such firm under embargo for a period, which may be extended up to one year. Moreover, the Earnest Money of the firm will be confiscated.

8.   **Documents Following information / copy of documents must be provided / attached with offer: -**

a.   A copy of letter showing firm's financial capability.

b.   NTN/GST number be mentioned on the offer and copy of registration Certificate issued by Sales Tax Department, attached.

  c. Foreign supplier to provide its Registration Number issued by respective Department of Commerce authorizing export of subject stores **(in FOB cases).**

  d. Annexes A, B and C and special conditions must be signed and stamped. ATTACH ONLY RELEVANT DOCUMENTS.

  e. Complete all Annexes as per given format. Do not use your format or letter head. Offer may be rejected if given format is not followed.

  f. OEM/principal agency agreement must be provided.

9. **Disqualification** Offers are liable to be rejected if:-

  a. Validity of offer is not quoted as required in IT documents.

  b. Any deviation from the General/ Special / Technical Instructions.

  c. Offers are found conditional or incomplete in any respect.

  d. Copy of EM/Bid Bond & Tender processing fee (with tech offer) and original EM/Bid Bond (with fin offer) are NOT attached.

  e. Multiple rates/items are quoted against one item. Deleted

  f. Manufacturer's relevant brochures and technical details on major equipment assemblies are not attached in support of specifications.

  g. Offer received later than appointed / fixed date and time.

  h. Subject to restriction of export license.

  i. Offers (Commercial / technical) containing non-initialed / unauthenticated amendments / corrections / overwriting. If the validity of the agency agreement has expired. The commercial offer against FOB / CIF / C&F tender quoted in local currency.

  j. If the offer is found to be based on cartel action in connivance with other sources/participants of the tender.

10. **Earnest Money / Bid Bond** Commercial Offer must be accompanied with a Bid Bond (CDR/Pay Order/Bank Draft) in agreement of faithful compliance of the conditions of Contract. This amount will be equivalent to 5% of the total quoted value. The Bid Bond amount submitted by the successful bidder will however be refunded on effective termination of Contract. (The Bid Bond will be forfeited in case of default by the bidder from his commitments made through his offer). Submission of Bid Bond is mandatory; otherwise your offer will be rejected. Bid Bond will be used as performance guarantee till the delivery of stores, otherwise separate performance guarantee valued at 5 % of contract will be submitted by successful firm till stores are delivered and inspected.

11. **Return of Earnest Money/Bid Bond**

   a. Bid Bond to the unsuccessful bidders will be returned on finalization of the lowest evaluated bidder.

   b. Bid Bond of the successful bidder/bidders will be returned on submission of Bank Guarantee/Bid bond against warranty period OR Bid bond retained for the warranty period as the case may be.

12. **Terms of Payment/ LC Charges**

(In FOB cases)

   a. All categories payment will be made through letter of credit (LC). LC opening charges in Pakistan are to be borne by NUTECH. Payment will be made through irrevocable LC in favour of Manufacturer.

In FOR cases

   b. 20% advance payment will be made to the Seller on provision of unconditional Bank Guarantee/ CDR/ DD/ Pay order. Advance CDR/DD/Pay order will be submitted at the time of signing the contract.

   c. 80% payment will made to the Seller after receipt and confirming the correctness of ordered specifications, installation, commissioning.

13. **Warranty: - 02 Year Warranty of replaced parts will be required from the successful bidders from the date of commissioning. (Deleted)**

14. **Taxes/ Duties/ Custom clearance** All taxes /duties /import Licenses Fee as applicable under government laws in Pakistan as well as country of supplier shall be on Seller **(in FOR Case).** NUTECH will provide applicable exemption certificates and documents **(In FOB Cases only)**.

15. **Insurance: -** Insurance will be Seller"s Responsibility **(in FOR Cases)** and NUTECH"s responsibility through NICL **(in FOB Cases)**.

16. **Freight charges /Misc charges:** All charges such as packing, forwarding, local freight, loading and unloading, installation and commissioning, custom clearance, orientations, on job training or any other will be part of quoted price. Delivery till NUTECH will be seller"s responsibility and all associated costs will be part of quotation as well.

17. **Delivery Schedule** Store will be delivered within **90 Days** from contract signing date.

18. **Force Majeure** If non-compliance with the period of delivery or services can be proved to be due to Force Majeure, such as but not limited to mobilization, war,

riot, strike, lockout, pandemics/epidemics or the occurrence of unforeseen events, the period shall be reasonably extended.

19. **Subletting** Suppliers are not allowed to sublet wholly or part of the contract to any other firm /company without prior permission by NUTECH. Firm found in breach of the clause will be dealt with as per purchaser"s right and discretion.

20. **Arbitration** Will be as under: -

"All Claims, disputes, controversies, differences arising out of or in connection with this contract, including any question regarding its existence, validity, interpretation performance, breach or termination, shall be referred to and shall finally be solved by binding arbitration. An Arbitration Committee Shall be constituted comprising Rector NUTECH and two Arbitration to be nominated on mutual agreement by each party. The venue of the Arbitration shall be the place of issuance of this contract or as Rector NUTECH may determine. In case of any difference, the clauses of Arbitration Act 1940, Rules and Regulation made thereof for time being enforce shall prevail. The award shall be final and binding on both parties.

   a. Provided that written record of any such arbitration and its award shall be arranged properly. An award of such arbitration may be confirmed in a court of competent jurisdiction at Islamabad.

   b. Provided further that incase of any other question /dispute not covered under this clause, the decision of Rector NUTECH shall be final."

21. **Redress of Grievance** In case of dispute, case shall be reviewed by NUTECH Redress of grievance committee and decision of NUTECH shall be final and binding on both parties.

22. **Export License/Permit /End User Cert** It shall be the responsibility of the Supplier to obtain from the Government concerned all permits and export licenses, etc required to enable each consignment to be shipped immediately as per the delivery schedule. In case the supplier fails to arrange export license within 30 days of signing the contract the purchaser reserves the right to cancel the contract on the risk and expense of the supplier without prior notice. The purchaser will provide End User Certificate for acquisition of export license to the supplier (format to be provided by the supplier for respective country within 10 day of signing of the contract).

23. **Technical Specification:** The supplier will provide OEM certificate, quality certificate /inspection document to the purchaser confirming the quality of the product being supplied under this contract. Store must bear the manufacturer's identification marking /monogram.

24. **Inspection /Testing of Store**: Inspection testing will be carried out at NUTECH by the concerned inspection team as detailed by the respective department in accordance with the laid down Acceptance Criteria. (Acceptance Test Procedure (ATPs)/Drawing /Test standard and specification). The supplier will provide ATPs with technical offer. Mutually agreed/approved ATPs will form part of contract to govern the inspection of store subsequently.

25. **Change In Specification /Mfr /Model.** No alternation marked/brand and quality of store will be entertained after the tender have been opened.

26. **Checking of Store at Consignee/User End.** All stores will be checked at Consignee's end in the presence of the supplier's representative. If for some reason, the supplier decides not to nominate his representative for such checking, an advance written notice to this effect will be given by the supplier to the consignee prior to immediately on shipment of store. In such an event the supplier will clearly undertake that decision of consignee with regard to quantities and description of consignment will be taken as final and discrepancy found will be accordingly made up by supplier. In all other cases the consignee will inform the supplier about arrival of consignment immediately on receipt of store through registered email/letter and telephone. If no response from the supplier is received within 15 days from initiation letter the consignee will have the right to proceed with the checking without supplier's representative. User/Consignee's report on checking of the stores will be binding on the seller in such cases.

27. **Packing /Marking.** The supplier shall be responsible for proper packing of the Store in standard export packing worthy of transportation by sea /air /road rail so as to ensure their content being free from lose or damages due to faulty packing on arrival at the ultimate destination. Packing of stores will be done at the expenses of the supplier. All packing cases, containers and other packing material shall become the property of the NUTECH on receipt. Any loss occurred /demurrage paid due to wrong marking will be made good by the supplier.

28. ~~**Original Performa Invoice**: Original Performa invoice must have following components incorporated:~~
    a. ~~HS Code~~
    b. ~~Incoterm~~
    c. ~~Payment Terms~~
    d. ~~Origin of good~~
    e. ~~Port of shipment~~
    f. ~~Address of OEM~~

g. ~~Seller acceptance (on Performa Invoice)~~

h. ~~Invoice Date~~

i. ~~Latest date of shipment~~

j. ~~Seller complete bank detail~~

Note: Proforma Invoice in the name of NUTECH in case of FOB cases & in the name of local partner in case of FOR cases.

29. <u>**General Instructions:**</u> Following must be noted:-

a. The firm should provide point to point acceptance of each clause of IT and special instructions attached with IT.

b. Firm will render a certificate with technical offer that firm is neither defaulter nor blacklisted by any Government / semi Government organization directly or indirectly. (On Judicial Paper)

c. Rates should be quoted on Free Delivery basis at NUTECH Islamabad.

d. ~~**2 Years Warranty of replaced parts** will be required from the successful bidders from the date of commissioning as performance bond. (Deleted)~~

e. The stipulated delivery period should be strictly adhered to. Any anticipated delay that is beyond the control of Seller will be informed (in writing) well in advance of the expiry of the due date of the activity along with reasons thereof, requesting for the grant of extension in delivery period. If the Seller fails to do so, or the Buyer is not convinced with the rationale provided by the Seller, Liquidated Damages up to/at 2% per month or part thereof, will be imposed. However, the maximum limit of the Liquidated Damages will not exceed 10% of the delayed store value.

f. If even after applicability of 10% LD, the Seller fails to deliver the required stores, the Buyer will be at liberty to Cancel the contract, and /or procure the of stores from an alternate source, on the Seller's "Risk & Cost/Expense". In that case, the Seller will be bound to make payment to the new source through NUTECH. The purchaser's decision under this clause shall NOT be subjected to arbitration.

g. NUTECH reserves the right to cancel the Contract without assigning any reason whatsoever during its currency / execution / after placement, if the firm is found to be involved in any dubious activity, litigation, lacking to meet contractual obligations with the purchaser or is blacklisted with any other Public procurement agency. No claims / loss /damage of whatsoever nature

shall be entertained and NUTECH's decision in this regard will be final / binding on the Seller.

h.   An appropriate amount may be paid for mobilization against Bank Guarantee/CDR/Demand Draft/Pay Order.

i.   Firms with previous pending/outstanding projects/business and unsatisfactory performance with NUTECH may not be considered for award of any further business.

j.   Lowest evaluated bidders must send their authorized representatives (with authorization letter) for signing of the contract within three days of sharing of the draft contract.

k.   For technical opening firm will send a representative who has knowledge about the quoted items otherwise representative will not be allowed to sit in tender opening.

l.   **Stamp duty for Contract will be taken as per Section 22-A of Stamp Act 1899 Pakistan.**

Deputy Director
Supply Chain Management Office

Annex-A

Technical Specification
NUTECH/SCM /Books Procurement 23-24 / TD-311

Sr.	Part No	Item Name/Size	Specification	A/U	Country of Origin	Qty	Remarks	Bidder Compliance	
								Yes	No
1.	2nd ed.	Computational Intelligence: An Introduction	Andries P. Engelbrecht 2007 9780470035610	No	Imported	4	"If the latest edition is available in market, NUTECH will purchase latest one" and "Pirated/damaged books are strictly prohibited."		
2.	Latest Edition	Brachman & H. Levesque, "Knowledge Representation and Reasoning," Morgan-Kaufmann	Morgan-Kaufmann • 9781558609327 1558609326	No	Imported	4	"If the latest edition is available in market, NUTECH will purchase latest one" and "Pirated/damaged books are strictly prohibited."		
3	2nd ed.	D. Allemang & J. Hendler, "Semantic Web for the Working Ontologist: Effective Modeling in RDFS and OWL	• D. Allemang & J. Hendler, • ISBN-13: 978-0123859655/ISBN-10: 0123859654	No	Imported	4	"If the latest edition is available in market, NUTECH will purchase latest one" and "Pirated/damaged books are strictly prohibited."		
4	3rd ed.	Python Cookbook", David Beazley	• David Beazley, Brian K. Jones • 2013 •	No	Imported	4	"If the latest edition is available in market, NUTECH will purchase latest one" and "Pirated/damaged books are strictly prohibited."		
5	Latest Edition	Artificial Intelligence with Python	• Prateek Joshi, Packt Publishing • 2017	No	Imported	4	"If the latest edition is available in market, NUTECH will purchase latest one" and "Pirated/damaged books are strictly prohibited."		

6	Latest Edition	Hands-on Machine Learning with Scikit-Learn and TensorFlow	• Aurélien Géron, O'Reilly • 2019	No	Imported	2	"If the latest edition is available in market, NUTECH will purchase latest one" and "Pirated/damaged books are strictly prohibited."		
7	Latest Edition	Multiple View Geometry in Computer Vision.	• R. Hartley and A. Zisserman. • 2004	No	Imported	2	"If the latest edition is available in market, NUTECH will purchase latest one" and "Pirated/damaged books are strictly prohibited."		
8	2nd ed.	Web Application Architecture: Principles, protocols and practices	• Leon Shklar and Richard Rosen • 2009 • 047051860X	No	Imported	4	"If the latest edition is available in market, NUTECH will purchase latest one" and "Pirated/damaged books are strictly prohibited."		
9	1st ed.	Web Technologies: A Computer Science Perspective	• Jeffrey C. Jackson, Prentice Hall • 2006 • 131856030	No	Imported	2	"If the latest edition is available in market, NUTECH will purchase latest one" and "Pirated/damaged books are strictly prohibited."		
10	8th ed.	Software Engineering: A Practitioner's Approach	• Roger S. Pressman, Bruce R. Maxim, 2015	No	Imported	2	"If the latest edition is available in market, NUTECH will purchase latest one" and "Pirated/damaged books are strictly prohibited."		
11	2nd ed.	Learning PHP, MySQL, JavaScript, and CSS, A Step-by-Step Guide to Creating Dynamic Websites	• Robin Nixon, O'Reilly Media • 2012 • 1449319262	No	Imported	4	"If the latest edition is available in market, NUTECH will purchase latest one" and "Pirated/damaged books are strictly prohibited."		
12	2nd ed.	Object-Oriented Analysis, Design and Implementation	• Brahma Dathan, Sarnath Ramnath • 2014	No	Imported	4	"If the latest edition is available in market, NUTECH will purchase latest one" and "Pirated/damaged books are strictly prohibited."		

13	Latest Edition	Software Modeling and Design: UML, Use Cases, Patterns, and Software Architectures	• Hassan Gomaa • 2011	No	Imported	3	"If the latest edition is available in market, NUTECH will purchase latest one" and "Pirated/damaged books are strictly prohibited."		
14	Latest Edition	Head First Design Patterns	• Eric Freeman, Elisabeth Freeman, Kathy Sierra and Bert Bates • 2004	No	Imported	4	"If the latest edition is available in market, NUTECH will purchase latest one" and "Pirated/damaged books are strictly prohibited."		
15	Latest Edition	Business Process Improvement; The Breakthrough Strategy for Total Quality, Productivity, and Competitiveness,	• H. J. Harrington	No	Local	4	"If the latest edition is available in market, NUTECH will purchase latest one" and "Pirated/damaged books are strictly prohibited."		
16	2nd ed.	Business Intelligence: A Managerial Approach,	• Turban, Sharda, Delen, King, • 2011 • 9780136100669	No	Imported	4	"If the latest edition is available in market, NUTECH will purchase latest one" and "Pirated/damaged books are strictly prohibited."		
17	Latest Edition	Modern Formal Methods and Applications,	• Hossam A. Gabbar • 2006	No	Imported	4	"If the latest edition is available in market, NUTECH will purchase latest one" and "Pirated/damaged books are strictly prohibited."		
18	Latest Edition	Formal Software Development: From VDM to Java	• Charatan, Quentin, and Aaron Kans • 2003	No	Imported	4	"If the latest edition is available in market, NUTECH will purchase latest one" and "Pirated/damaged books are strictly prohibited."		

				No	Imported			
19	Latest Edition	Understanding Z: a Specification Language and its Formal Semantics.	• J. M. Spivey. • 1988	No	Imported	4	"If the latest edition is available in market, NUTECH will purchase latest one" and "Pirated/damaged books are strictly prohibited."	
20	4th ed.	Software Testing, A Craftsman's Approach	• Paul Jorgensen, 2015	No	Imported	4	"If the latest edition is available in market, NUTECH will purchase latest one" and "Pirated/damaged books are strictly prohibited."	
21	Latest Edition	Bernard Homes, Fundamentals of Software Testing	• Bernard Homes, 2012	No	Imported	4	"If the latest edition is available in market, NUTECH will purchase latest one" and "Pirated/damaged books are strictly prohibited."	
22	5th ed.	A Guide to the Project Management Body of Knowledge	• PMBOK Guides	No	Imported	2	"If the latest edition is available in market, NUTECH will purchase latest one" and "Pirated/damaged books are strictly prohibited."	
23	6th ed.	Effective Project Management: Traditional, Agile, Extreme	• Robert K. Wysocki • 2011	No	Imported	3	"If the latest edition is available in market, NUTECH will purchase latest one" and "Pirated/damaged books are strictly prohibited."	
24	Latest Edition	Re-engineering legacy software	• David Lorge Parnas, Chris Birchall, Safari Books, Shelter Island • 2016	No	Imported	4	"If the latest edition is available in market, NUTECH will purchase latest one" and "Pirated/damaged books are strictly prohibited."	
25	Latest Edition	Re-engineering,	• Priyadarshi Tripathy and Kshirasagar Naik • 2015	No	Imported	4	"If the latest edition is available in market, NUTECH will purchase latest one" and "Pirated/damaged books are strictly prohibited."	

26	Latest Edition	Software Maintenance and Evolution: a Roadmap, The Future of Software Engineering,	• K.H.Bennett and V.T Rajlich, • 2000	No	Imported	4	"If the latest edition is available in market, NUTECH will purchase latest one" and "Pirated/damaged books are strictly prohibited."		
27	Latest Edition	Advanced Concepts in Operating Systems	• Singhal M., and Shivaratri N. G	No	Imported	2	"If the latest edition is available in market, NUTECH will purchase latest one" and "Pirated/damaged books are strictly prohibited."		
28	Latest Edition	Probability and Stochastic Processes: A Friendly Introduction for Electrical and Computer Engineers	• Yates R. D. and Goodman D. J.	No	Imported	2	"If the latest edition is available in market, NUTECH will purchase latest one" and "Pirated/damaged books are strictly prohibited."		
29	Latest Edition	Data Mining: Practical Machine Learning Tools and Techniques	• Witten, Ian H	No	Imported	2	"If the latest edition is available in market, NUTECH will purchase latest one" and "Pirated/damaged books are strictly prohibited."		
30	Latest Edition	Data Science for Engineers	• Raghunathan Rengaswamy, Resmi Suresh	No	Imported	2	"If the latest edition is available in market, NUTECH will purchase latest one" and "Pirated/damaged books are strictly prohibited."		
31	Latest Edition	Digital Image Processing: An Algorithmic Introduction Using Java	• Wilhelm Burger and Mark J. Burge	No	Imported	2	"If the latest edition is available in market, NUTECH will purchase latest one" and "Pirated/damaged books are strictly prohibited."		

32	Latest Edition	Robotics: Modelling, Planning and Control by Bruno Siciliano and Lorenzo Sciavicco	• Bruno Siciliano and Lorenzo Sciavicco	No	Imported	2	"If the latest edition is available in market, NUTECH will purchase latest one" and "Pirated/damaged books are strictly prohibited."		
33	Latest Edition	S.N. Sivanandam, S.N. Deepa, Introduction to Genetic Algorithms, Springer-Verlag, 2010	• S.N. Sivanandam,	No	Imported	2	"If the latest edition is available in market, NUTECH will purchase latest one" and "Pirated/damaged books are strictly prohibited."		
34	Latest Edition	Virtual Reality and Its Application in Education (Dragan Cvetković)	• Dragan Cvetković	No	Imported	2	"If the latest edition is available in market, NUTECH will purchase latest one" and "Pirated/damaged books are strictly prohibited."		
35	Latest Edition	Cyber Physical Systems: Concepts and Applications (Edited By Anupam Baliyan, Kuldeep Singh Kaswan, Naresh Kumar, Kamal Upreti, Ramani Kannan)	• Anupam Baliyan,	No	Imported	2	"If the latest edition is available in market, NUTECH will purchase latest one" and "Pirated/damaged books are strictly prohibited."		
36	Latest Edition	Distributed Systems: Principles and Paradigms	• Andrew S.Tanenbaum	No	Imported	2	"If the latest edition is available in market, NUTECH will purchase latest one" and "Pirated/damaged books are strictly prohibited."		

37	Latest Edition	Hands-On GPU Programming with Python and CUDA: Explore high-performance parallel computing with CUDA	• Dr. Brian Tuomanen	No	Imported	2	"If the latest edition is available in market, NUTECH will purchase latest one" and "Pirated/damaged books are strictly prohibited."	
38	Latest Edition	"Wireless Sensor Networks: An Information Processing Approach" by D. Nikovski.	• Feng Zhao	No	Imported	2	"If the latest edition is available in market, NUTECH will purchase latest one" and "Pirated/damaged books are strictly prohibited."	
39	Latest Edition	Cloud Computing Theory and Practice	• Dan C. Marinesco	No	Imported	2	"If the latest edition is available in market, NUTECH will purchase latest one" and "Pirated/damaged books are strictly prohibited."	
40	Latest Edition	Bhushan, Editor. Handbook of Nanotechnology. Springer. 2004. Edition: First. Pages: 1220. ISBN: 3-540-01218-4. (Ref Nust)	• Bhushan	No	Imported	2	"If the latest edition is available in market, NUTECH will purchase latest one" and "Pirated/damaged books are strictly prohibited."	

Firm Name: _____

Signature: _____

Name: _____

Designation: _____

Technical Specification
NUTECH/SCM /Books Procurement 23-24 / TD-311

Fill in following essential Parameters: -

1. Validity of Offer: _____ Days (Should not be less than 90 **days**)

2. Delivery period: _____ Days (After placement of order)

3. Country of Origin: _____

4. Warranty Period _____

General

1. GST Number: (Enclose Copy)

2. NTN / CNIC: (if exempted, provide valid exemption certificate)

Payment Terms (In continuation of IT Document clause 12)

In FOR Cases
20% advance payment against BG/CDR/Pay Order/DD
Remaining 80% payment after delivery, installation / commissioning /user satisfaction certificate

Details of Foreign Principal Information with account details)

1. Name / Title: _____
2. Address: _____

OEM Name:	Firm Name:	Signature:
OEM Focal Person:	Firm Focal Person:	Official Seal:
OEM Phone Number:	Firm Phone Number:	Name & CNIC:
OEM Email Id:	Firm Email Id:	Designation:

FINANCIAL OFFER
NUTECH/SCM /Books Procurement 23-24 / TD-311

Sr.	Part No	Item Name/Size	Specification	A/U	Qty	Unit Price PKR (Including Tax)	Total Price PKR (Including Tax)
1.	2nd ed.	Computational Intelligence: An Introduction	Andries P. Engelbrecht 2007 9780470035610	No	4		
2.	Latest Edition	Brachman & H. Levesque, "Knowledge Representation and Reasoning," Morgan-Kaufmann	Morgan-Kaufmann • 9781558609327 1558609326	No	4		
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Firm Name:	_____
Signature:	_____
Name:	_____
Designation:	_____

Tender No _____

 Name of the Firm _____

 Firm Address_____

 Date_____

 Telephone No_____

 E-Mail_____

To,   DD   SCM   Office
      NUTECH   University
      I- 2, Main IJP Road,
      Islamabad.

Dear Sir

1. I / We hereby offer to supply to the NUTECH University the stores detailed in schedule to the tender inquiry or such portion thereof as you may specify in the acceptance of tender at the price offered against the said schedule and further agree that this offer will remain valid up to 90 days after opening of Financial offer and will not be withdrawn or altered in terms of rates quoted and the conditions already stated therein or on before this date. I / we shall be bound by a communication of acceptance to be dispatched within he prescribed time.

2. I / we have understood the instructions to Tenders and General Conditions Governing Contract available at NUTECH website and have thoroughly examined the specifications / drawing and / or patterns quoted in the schedule here to and am/are fully aware of the nature of the stores required and my/ our offer is to supply stores strictly in accordance with the requirements.
   Yours Faithfully.

                                              (Signature of Tenderer)
                                              Designation
                                              Date:

Individual signing tender and / or other documents connected with a contract must be signed by principal authorized rep/ OEM rep/ Authorized partner firm rep.

SPECIMEN FOR "ADVANCE PAYMENT BANK GUARANTEE"

Guarantee No:_____Date _____Amount:_____Valid upto:_____

In Favour of:

National University of Technology (NUTECH), IJP Road, I-12, Islamabad

Subject: **Advance Payment Bank Guarantee**

Contract No:_____DATED._____

Dear Sir,

1. We [Name of Guarantor] understand that you have entered into contract with M/S [Name of Firm] (hereinafter called Our Client), for provision of [Name of Stores]. And as per the above mentioned Contract, you are liable to pay to Our Client an amount of [Amount of Guarantee] in advance, which shall be released against a Bank Guarantee. 2. Bank & seller firm shall inform your office regarding termination of the validity of this bank Guarantee one clear month before the actual expiry date of this Bank Guarantee.

3.   Now, we hereby irrevocably undertake to immediately make payment on to your orders, merely upon receipt of your first written notice, an amount not exceeding [Amount of Guarantee] that may be claimed by you at your own discretion without it being necessary for you to prove or even assert to the Bank any default whatsoever of Our Client under the Contract.

4.   Claims against this Guarantee shall be lodged on us through written request/s on your proper Letter Head. Unless claims are not presented on or before the Validity Date, all rights and benefits under this guarantee shall be forfeited and we shall be released from all claims, demands or liabilities of any kind whatsoever.

5.   This Guarantee shall remain in force up to the above mentioned Validity Date which can however, be extended upon request of Our Client.

Yours faithfully,

Signature:_____

Name:_____

Designation:_____

Bank Stamp:

"SPECIMEN FOR BANK GUARANTEE AGAINST PERFORMANCE/WARRANTY GUARANTEE"

Guarantee No:_____Date _____Amount:_____Valid upto:_____

In Favour of: National University of Technology (NUTECH), IJP Road, I-12, Islamabad

Subject: **In compliance with terms of Performance/Warranty Guarantee Bank Guarantee**

Contract No:_____dated _____

Dear Sir,

1. Whereas your good-self have entered into Contract No __dated with   M/s [Firm Name] Located at [Firm Address], Herein after referred to as our customer and that one of the conditions of the Contract is submission of Bank Guarantee by our customer to your good-self for a sum of [Amount].

2. Incompliance with this stipulation of subj contract, we hereby agree and undertake as under:-

    a. To pay to you unconditionally on demand and / or without any reference to our Customer an amount not exceeding the sum of [Amount] as would be mentioned in your written Demand Notice.

    b. To keep this Guarantee in force till [Validity Date].

    c. That the validity of this Bank guarantee shall be kept two clear year ahead of the original / extended delivery period or the warrantee of the stores which so ever is later in duration on receipt of information from your office. Our liability under this Bank Guarantee shall cease on the closing of banking hours on the last date of validity of this Bank Guarantee. Claim received there after shall not been entertained by us whether you suffer a loss or not. On receipt of payment under this Guarantee, this documents i.e., Bank Guarantee must be clearly cancelled, discharged and returned to us.

    d. That we shall inform your office regarding termination of the validity of this bank Guarantee on clear month before the actual expiry date of this Bank Guarantee.

    e. That with the consent of our customer you may amend / alter any term / cause of the contractor add / delete any term / clause to / from this contract

without making any reference to us. We do not reserve any right to receive any such amendment / alternation or addition / deletion

provided such like actions do not increase our monetary liability under this Bank Guarantee which shall be limited only [Amount].

f.   That the bank guarantee herein before given shall not be affected by any change in the constitution of the Bank or Customer / Supplier or Vendor.

g.   That this is an unconditional Bank guarantee, which shall been cashed on sight on presentation without any reference to our Customer / Supplier or Vendor.

Signature_____

Name_____

Desig_____

Bank Stamp_____

Note: No changes in the above given BG format shall be accepted.

"SELLER'S WARRANTY CERTIFICATE"

(To be provided on stamp paper)

Contract No: Dated:

~~Validity 2 **years** from the date of final acceptance of the Stores.~~ (Deleted)

We hereby guarantee that we are the genuine and original Source of provisioning the Stores to our Buyer. We also undertake that nothing in the manufacturing of these Stores has been obtained through unauthorized means.

1.   We hereby warrant and undertake that the Stores and all the associated spares/ accessories supplied under the terms and conditions of the above Contract, are:

   a.   brand new, complete in all respects, possessing good quality and standard workmanship; and

   b.   liable for replacement/rectification free of charge, if during the Warranty period the same are found defective before or under normal use or these do not remain within the limits and tolerances stated under the specifications or in any way not in accordance with the terms of this Contract. All expenses incurred in removal, re- provisioning and reinstallation of such defective Stores or their parts shall also be borne by us.

2.   The Warranty shall remain valid for a period of _____ years from the date of final acceptance of the Stores.

Signature & Stamp   _____

Name & CNIC   _____

Designation: _____

Date: _____

     **Sellers warranty must be provided by the Seller (firm) on Rs 100 stamp paper along with bank guarantee/CDR/Pay Order without changing a word. BG with additional clauses will be rejected.

CHECK LIST

(This checked list must be attached with your technical offer, duly filled and

Signed by authorized signatory)

Tender No_____   **Date**_____

1	Tender Processing Fee	a. Tender processing fee ref no b. Bank c. Amount		
2	EM/ Bid Bond	a. EM/ Bid Bond ref no b. Bank		
3	Form Annex A, A-1, B and C signed by Authorized Signatory		**Yes**	**No**
4	Offering specification of items as per IT		**Yes**	**No**
5	Quoted Currency as per IT		**Yes**	**No**
6	Accounting unit/Qty as per IT		**Yes**	**No**
7	Delivery Schedule as per IT		**Yes**	**No**
8	Country of origin of store			
9	Name of OEM:- _____			
10	Original Performa invoice (Mandatory)		**Yes**	**No**
11	Certified that there is no Deviation from IT conditions/ there is deviation from IT condition as per fol details		**Yes**	**No**
12	Blacklisting certificate.		**Yes**	**No**
13	Verifiable OEM Certificate		**Yes**	**No**
14	Warranty Period as per IT		**Yes**	**No**
15	ATPs provided		**Yes**	**No**

Note: Fill and/or mark Yes/No where required.

_____

Signature of Firm Auth Signatory

General Instructions

Following instructions may strictly be followed: -

a.   **Undertaking** required along with **Technical Proposal**.

"Certified that the process charged are correct. If any "discrepancy" at any stage is found, we undertake to refund the excess payment made to us. It is further certified that the publications listed in the bill are original authorized editions. Reprint and not pirated ones, it is further certified that the titles supplied are not remainder".

b.   If required **after/ before contract signing** *(for price verification)* the booksellers/suppliers will provide on demand the original or authenticated photocopies of foreign publisher' invoices upto 20% or foreign publisher's catalogues of publication/ library materials listed in **bill.**

c.   **Out Sourcing & subletting is not allowed**.

d.   If the books/library materials ordered by libraries and institutions are available **in stock**, the rates will be charged according to the **schedule prevailing at the time of placing confirmed order**. If the import order is placed the supplier will intimate the approximate date of delivery and will also mention that the rates will be charged according the schedule prevailing at the time of delivery.

e.   Import documents (i.e. GDs, Publisher invoices & custom documents etc.) shall be provided by firm along with bill invoices

f.   Postal/forwarding charges on supply of books/ library materials, both foreign and local shall be borne by the booksellers.

Special Instructions
Following instructions may strictly be followed: -   a. Provide certificate / valid proof for originality of your provided books at the time of delivery. Besides replacement with original one on immediate basis, appropriate action will also be taken against the supplier providing a pirated copy.   b. Provide undertakings on company letterhead.   c. Confirm exact timeline for delivery of books which are required to be imported (not currently available in your ready stock).   d. Remainders / old editions and physically damaged books to be checked before the delivery and avoided by the respective supplier.

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Technical Proposal/ Instructions
In technical proposal venders should provide the following: -   a. Book Title   b. Book Publisher Name and website link   c. Quoted Edition   d. Year of Publishing   e. In case of Ex-Stock date of import, other Custom Clearance Documents & Proforma Invoice shall be provided.   f. The Firm can quote latest Edition as well any available Edition as per IT document   g. Publisher Profile shall be mentioned clearly   h. Author's Patent right   i. Title & ISBN Numbers are required for all Books   j. Submitting your order simply excluded any out of stock books. Quote shall clearly mention the Article which is out of Stock   k. Scan and screen shots of product pages are not acceptable