

MINUTES OF PRE-PROPOSAL MEETING HELD ON 23RD NOVEMBER, 2021

Design and Engineering Consultancy Services for Establishment of NUTECH Railway Engineering Technologies & Skills School (NURETSS) at Main Campus of National University of Technology, Islamabad

Request for Proposals (RFP) for subject services was uploaded on NUTECH website and advertised in Print Media /PPRA website. Consequently, a Pre-Proposal Meeting was held in Project Management Office, National University of Technology, Islamabad at 1100 hours on 23rd November, 2021 to discuss the RFP Documents and to clarify the points, if any, raised by them. The following attended the Meeting:

- **National University of Technology**
 - i. Engr. Amjad Saeed Acting Director PMO
 - ii. Dr. Muhammad Maqbool Sadiq HoD Civil, NUTECH
 - iii. Engr. Muhammad Irfan Arshad Dy Dir (Monitoring)
 - iv. Engr. Rizwan Ali Asst Dir Maintenance (E/M)
 - v. Engr. Muhammad Ummad Saddozai Dy Asst Dir (Contracts)
 - vi. Arch. Hashim Murtaza Dy Asst Dir (Architecture)
 - vii. Engr. Farhan Baig Project Engineer (PMU)

- **Prospective Bidders**
 - i. Engr. Bilal Hussain M/s Asian Consulting Engrs. (Pvt) Ltd.
 - ii. Engr. Arslan Malik M/s Progressive Consultant Engineers
 - iii. Mr. Muhammad Akmal M/s Naqvi & Siddiquie Architects

2. Acting Director (PMO) welcomed the participants of the Pre-Proposal meeting and asked the bidders to come forward with their queries. Every point raised in the meeting by Firms was replied and clarified at the spot. No written queries through any specific firm is received yet however following points were discussed in the meeting:-

Sr. #	Points Raised by Bidders	Decisions taken by NUTECH
1.	With reference to Qualification Criteria (Sub-category–A), Whether the Consultants have to submit the conceptual plans, Architectural Rendering (3D) for all buildings or any one of all?	Conceptual Plan & Architectural Rendering 3D for all buildings mentioned in TOR are required to be submitted with Technical Proposal.
2.	With reference to Qualification Criteria (sub-category B), for Similar Projects experience, Is construction supervision phase necessary to be completed as well?	For similar projects, the Detailed Design & other consultancy requirements as mentioned in TOR must be started & completed in last 5 years whereas in case construction supervision phase is remaining then Consultant must provide performance certificate issued by employer enlisting completion of Detailed Design, Topography, Master planning, Tendering formalities etc. for consideration as completed project.

3.	With reference to Qualification Criteria (Sub-category–B), Similar and General Projects Experience of Consultant should be counted from last 12 Years instead of Last 5 Years.	Similar Projects must be started and completed in last 5 years to meet contemporary Design requirements and other parameters, however, General Design & Supervision Projects experience is being relaxed from 5 years to 12 years.
4.	Is TA/DA applicable?	TA/DA will not be applicable in this contract.
5.	Whether remuneration is exclusive of GST or not?	Quoted amount must include all applicable taxes i.e. GST, Income Tax etc.
6.	Extension of Time is requested as Line Plans and 3D renderings of 5 Buildings are to be submitted with proposals which requires time to prepare.	The revised date and time for submission of Proposals is 22nd December 2021 at 1100 hours in Faculty Conference Room (FCR), Level 5, Academic Block, NUTECH, Islamabad. Technical Proposal will be opened on same day at 1130 Hours.
7.	Approval of Design from local authorities is either Consultant's responsibility or Employer's?	Consultant will be responsible for design approval from all local authorities/departments. However, client will pay the applicable fees.
8.	Who will be responsible for Soil Investigation?	Consultant will be wholly responsible for soil investigation and cost will be incorporated in Detailed Deign Remuneration.
9.	Who will carry out the Topographical Survey and Environmental Studies?	Consultant will be responsible for both Topographical Survey and Environmental Studies as mentioned in RFP and cost will be incorporated in Detailed Deign Remuneration.
10.	Who will carry out the process of 3 rd party vetting?	Consultant will be responsible for 3 rd party vetting. However client will pay the applicable fees.

4. Firms were advised to read the RFP and visit site area prior to submission of their proposals.
5. The meeting concluded with a vote of thanks to and from Chair.

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ADDENDUM NO. 1

DESIGN AND ENGINEERING CONSULTANCY SERVICES

FOR

Establishment of NUTECH Railway Engineering Technologies & Skills School (NURETSS) at Main Campus of National University of Technology, Islamabad

Following amendments have been made in the Request for Proposals (RFP) for subject services under this Addendum No. 1, which shall be read and construed as an integral part of RFP and shall take precedence in case of any conflict(s) / ambiguity(s) amongst this Addendum No. 1 and other provisions of the RFP.

1. “Similar Projects Experience” Sub-Category – B of Qualification Criteria (Pg#21)

Text under Para (a) of Subcategory – B

“Projects of **Similar nature** performed by sole consultant or “partners in JV”. In case of JV, combined **Consultancy Value should be not less than PKR. 25 Million Completed in last five (05) years.”

must be read as

“**Similar nature Projects** performed by sole Consultant or ‘partners in JV’ with total cost of consultancy services equal to or more than PKR. 25 million started and completed in last Five (05) years. In case of JV, total cost of consultancy services combined (firm-A + firm-B) should be atleast PKR. 25 million.

NOTE: Form Tech – 2 & 3 must be filled according to above amendment.

2. “General Projects Experience” Sub-Category – B of Qualification Criteria (Pg#22)

Text under Para (b) of Subcategory – B

“General nature Projects

Design & Supervision of Civil Works performed by sole Consultant or ‘partner in JV’. In case of JV, combined **Consultancy Value should be not less than PKR. 25 Million Completed in last five (05).”

must be read as

“General nature Projects

Design & Supervision of Civil Works performed by sole Consultant or ‘partners in JV’ with total cost of consultancy services equal to or more than PKR. 25 million started and completed in last twelve (12) years. In case of JV, total cost of consultancy services combined (firm-A + firm-B) should be atleast PKR. 25 million.

NOTE: Form Tech – 6 & 7 must be filled according to above amendment.

3. “Clause # 4.5 of DATA SHEET” Instructions to Consultants (Pg#18)

Text under Clause 4.5 of DATA SHEET be deleted and replaced with following:

The Proposal submission address is:

FCR (Faculty Conference Room), Level-5,
Academic Block, National University of Technology,
IJP Road, Sector I-12, Islamabad
Phone: 051-5476768, 5476809 Ext: 234
Email: dyasst.dir.contracts@nutech.edu.pk

Proposals must be submitted no later than the following date and time:
22nd December, 2021 at 1100 hours

Proposal will be opened on the same day at 1130 hours.

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National University of Technology (NUTECH), Islamabad

CORRIGENDUM – I

Design and Engineering Consultancy Services for Establishment of NUTECH Railway Engineering Technologies & Skills School (NURETSS) at Main Campus of National University of Technology Islamabad

In Continuation of already published **REQUEST FOR PROPOSALS** regarding above mentioned **Design & Engineering Consultancy Services** in Newspapers (**Daily Nawa e Waqt & Express Tribune**) dated **17th November 2021** and PPRA website having Ref. no. (TS464828E), the following Corrigendum is hereby issued for information of all concerned that: -

- (a) The revised Date & Time for submission of Proposals is **22nd December, 2021 at 1100 hours** in FCR, Level-5, Academic Block, NUTECH, Islamabad.
 - (b) General Design & Supervision Projects Experience requirement mentioned in Qualification Criteria of RFP documents has been relaxed from 5 years to 12 years.
 - (c) Minutes of Pre-Proposal Meeting alongwith Addendum no.1 to RFP enlisting above details have been uploaded at <https://nutech.edu.pk/downloads/procurement/pmo-tenders/>
2. All other terms and conditions of REQUEST FOR PROPOSALS shall remain same.



Address

Contact No

E-mail

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(NUTECH), IJP Road, Sector I-12, Islamabad
051 - 5476768, 5476809 **EXT:** 234, 219
pm.office@nutech.edu.pk